

# Catterick Parish Council

**Clerk: Diane Kirkham, Limekiln Farm, East Appleton, Richmond, DL10 7QE**  
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## **Minutes of the Parish Council Meeting Monday 7<sup>th</sup> July 2025**

Present: Cllr Campbell, Cllr Bhatti, Cllr Claypole, Cllr Oselton, Cllr Les, Maj. Dent  
Clerk

### **1. Apologies for absence.**

Cllr Ryan

### **2. Open Forum**

1 member of the public attended.

The resident from Pallett Hill has previously been in touch with the Parish Council about the condition of the cemetery wall that runs along the top of his garden. The Chairman and the Clerk have met up with him and have agreed to have two trees felled that are very close to this wall and whose roots may be affecting the foundations. The resident came to the meeting to find out what was happening as his concerns have increased about the possibility of the wall collapsing as he said the condition has deteriorated. He thinks the wall needs to be completely rebuilt.

The Clerk told the resident that through, Cllr Les, she arranged a meeting with a firm of structural engineers from North Yorkshire Council. They have sent a provisional report out which concluded that 'the wall is structurally safe and the wall does not need to be fully taken down and rebuilt but significant repairs are needed to the mortar joints to reinstate full structural integrity.'

The Clerk will send this report to the resident. A full report is to follow from the structural engineers.

The resident would like the work to be done quickly but Cllr Claypole explained that as a Parish Council we need to go through the proper procedures before a job of this size can be undertaken and reports and then quotes for the work need to be obtained. The Parish Council will be waiting for the full report to be sent before any decision on the repairs to be carried out.

Cllr Oselton also queried whether the wall is a party wall. The Clerk will try and find out.

### **3. Reports**

#### **3.1 Police report.**

PCSO Smith sent a report and went through it at the meeting.

Report from 3rd June 2025 – 4th July 2025

**1 Crimes Reported** 1 Crime/Theft – fraud related

Crimes report for the same period last year = 5

#### **0 Anti-Social Behaviour**

Reports Anti-Social Report for the same period last year = 1

**9 Person/Safety /Warning reports** 3 Abandoned Calls – All were made in error.

4 Concern reports - 2 Reports of concern for a female who was found to be safe and well. 1 call was regarding concern for an elderly neighbour who was found well. 1 report of an elderly lady who was taken back home.

**1 Suspicious Reports** – 1 Report of occupants of a vehicle behaving suspiciously, area was checked, the vehicle had gone.

**1 Domestic Incident**

All other warnings reported in the same period last year =14

**1 Reports of other incidents.**

1 Road Traffic Collision – Damage only.

Other incidents recorded (RTC's, RTC damage) the same period last year = 5

**Coffee with a Copper**

Please come to see me at the Thrift shop in Booth Hall on Tuesdays. Come and have a chat about any issues or advice you may need.

12/08/2025 – 1000hrs

23/09/2025 – 1000hrs

21/10/2025 – 1000hrs

11/11/2025 – 1000hrs

Times and dates may change due to duty requirements.

**Community Messaging**

North Yorkshire Community Messaging allows members of the public to register to receive alerts, crime notifications and community news from organisations. It is a way of maintaining contact with Neighbourhood Watch and Rural Watch groups.

Neighbourhood & Rural Watch have their own database within community messaging for their members.

You can sign up to receive alerts as a member of the public here:

<https://www.northyorkshirecommunitymessaging.co.uk/>

Project Servator is still up and running in Richmondshire.

We will be here, unannounced. We can be at any place, anytime and anywhere.

If you see a suspicious vehicle in the area, please call police at the time so we are able to have a greater chance of speaking to the occupants and establishing whether they are legitimate. If possible, try to obtain the vehicle registration, any wording on the vehicle, descriptions of occupants and direction of travel.

Residents are encouraged to report all incidents at the time they are happening to enable effective action can be taken by police. We can only act on information we are aware of

Please visit our website [www.northyorkshire.police.uk](http://www.northyorkshire.police.uk) for advice regarding Crime Prevention and safety advice.

Emergency - 999

National 24hr non-emergency number 101

- 101 calls cost 15 pence per call from mobile or landline, regardless of length of call

Call 'Crimestoppers' anonymously on 0800 555 111

Contact Details: PCSO 3521 Di Smith

[diane.smith3521@northyorkshire.pnn.police.uk](mailto:diane.smith3521@northyorkshire.pnn.police.uk)

**3.2 North Yorkshire Council**

Cllr Les – He reported that it is to be announced that the A66 dual carriage way upgrade is to go ahead.

A hose pipe ban is to be brought in by Yorkshire Water this Friday.

**3.4 Marne Barracks**

Major Dent attended the meeting. The additional regiment from Ripon will not be moving into Marne Barracks until 2028.

Building work at the Barracks will not begin until next year. Traffic control measures will be put in place for the construction traffic.

The soldiers will be on leave from 1<sup>st</sup> August for three weeks.

#### **4. Minutes of the last meeting**

Minutes from June 2nd

Proposed Cllr Oselton      Seconded Cllr Claypole

#### **5. Matters arising**

None.

#### **6. Current Issues**

##### **6.1 gov.uk domain for website and emails.**

A mentioned at the AGM in May, to comply with best practise as set out in the 2025 SAPP guidelines the website should have a gov.uk domain name and the email address for at least the Clerk should also be a gov.uk .

The Clerk attended a webinar run by Parish Council Domains Helper Service set up by the government on how to change over to this and the costs involved. An official Registrar is needed to obtain the domain and set it up. She has obtained a number of quotes and has sent these out to the Parish Councillors along with a summary of the information on the webinar.

The Parish Councillors agreed it needed doing.

The quotes fell in to two categories -more expensive using the Microsoft 365 license and the cheaper ones that used webmail. There seems no point using Microsoft 365 as it will include a lot of other services we will not use.

Most have the same set up charge for the domain name of £100 but the cost of running the emails is the variable.

Durham Associates were the cheapest at £100 setup and £50 yearly costs, Cloud Next had £100 yearly costs, Aubergine £100 for the domain name and £5 /month per email account, and PAC webrowsing £49.99 domain name and each email 5.65/month.

The Durham Associates and Cloud Next include 10 and 25 email addresses in the ongoing email cost. As the extra email addresses come with the price the Clerk suggested that the Councillors should each have one. Again, this would be best practice and although it is not a requirement yet it probably will be in the future. As only 10 emails are needed the Clerk suggested the Council went with Durham Associates.

Proposed Cllr Campbell      Seconded Cllr Claypole

It was agreed to go with Durham Associates

The Clerk will get in touch with them and have all the prices confirmed before going ahead.

##### **6.2 Wall/Trees in the cemetery.**

This was discussed in the Open Forum agenda item.

The Clerk has obtained three quotes for the removal of the two trees and the crown reduction of a third.

The best price was from Rennison Tree Specialists at £1785 + VAT the other two quotes were £2800.

It was agreed to go with Rennison Tree Specialists.

Proposed Cllr Claypole      Seconded Cllr Bhatti

The Clerk will contact them and organise a date.

### **6.3 Tree Survey**

As discussed last month a tree survey is required to make sure any damage caused by trees on our land is covered by insurance. The Clerk has been trying to get quotes but has only managed to get two.

These are £795 from Barnes Associates and £1,575 from JCA limited. These are both for a full individual tree inspection and a full report of highlighting any potential problems. In future years a less intensive survey could be carried out.

The Councillors agreed to deciding which firm to use from the two quotes obtained so far.

It was agreed to go with Barnes Associates.

Proposed Cllr Claypole Seconded Cllr Bhatti

The Clerk will contact them to organise a date.

### **6.4 Recycling Bins for the cemetery**

The Commercial Waste department have been back in touch following Cllr Les contacting them. They have said it is up to the individual businesses to consider their recycling needs but those with less than 10 employees do not need to do anything until 2027.

As there is very little recyclable material generated at the cemetery the Councillors decided it was not worth the cost of getting separate bins at the moment. The Clerk is trying to confirm the cost of the bins.

## **7.Parish Finances**

### **7.1 Periodic Accounts**

Previously circulated

Proposer Cllr Bhatti Seconded Cllr Campbell

## **8. Correspondence**

The Clerk has received a thank you email from Mr Thornton for the donation the Parish Council made to Catterick in Bloom.

## **9. Planning**

ZD25/00324/FULL Full planning permission for construction of large animal veterinary practice with associated parking and servicing area LOCATION: Land At E424072 N497301 Leeming Lane South Catterick Village

The Councillors had no objections to this application.

## **10.Minor Matters**

The kerbstone work around the green outside the Bay Horse has been completed but the Clerk has noticed some vehicles now parking by the green on the opposite side of this small road. She is worried that they might start ingressing onto the grass as on the side just repaired. She suggested that the Parish Council ask David Fryer if he would be willing to fill two or three more flower pots and put them close to the edge. The Council would buy any extra pots needed and donate some more to the Catterick in Bloom. The Councillors thought this was a good idea- it would be a lot cheaper than having to put more kerbstones in. The Clerk will have a word with David Fryer.

Date of next meeting Monday September 1<sup>st</sup> 2025

Meeting closed 20.15

Signed

Dated